



NEOEA Day Open House
 Thursday, February 23, 2023
 4:30 p.m. through Zoom

THINKING OF PROPOSING AN NEOEA DAY PROGRAM?

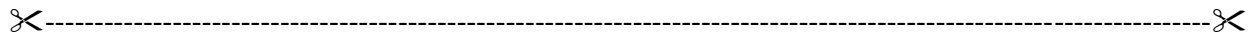
NEOEA makes the process of designing and submitting an NEOEA Day workshop as easy as possible. We'll be holding an Open House to provide assistance for potential NEOEA Day program chairpersons.

On Thursday, February 23, join us for an orientation session. We'll go over the RFP packet, provide suggestions on designing successful programs, and identify the following items:

- what our office does for NEOEA Day;
- what we can do to assist your programs;
- what we ask of our chairpersons.



We'll meet virtually, and we ask that you register in advance for this meeting. Our presentation will be brief and informative, and you can stay for as much or as little of the open house period as your schedule permits. Please use the following form to reserve your place.



NEOEA Day Orientation, Thursday, February 23, 2023

Mail to: NEOEA, NEOEA Day Orientation, 6001 Landerhaven Drive, Suite D, Mayfield Heights, OH 44124-4190 OR email to: desk@neoea.org. Questions: Please email us at desk@neoea.org. For a Word-fillable form, go to neoea.org/files/Orientation.rtf.

Reservations requested by Tuesday, February 21, 2023

Name	
Organization	
Email	
Address	
City, State, ZIP	

NEOEA will not be sending confirmation notices for this event.
 If you would like to confirm your reservation,
 please email Executive Assistant Linda Grunden at desk@neoea.org.